

Article I. Name

1. This organization shall be called The Student Chapter of the Association for Computing Machinery at The University of Arizona. In these Bylaws it is referred to as the Chapter; the Association for Computing Machinery is referred to as the ACM.

Article II. Purpose

1. The Chapter is organized and will be operated exclusively for educational and scientific purposes to promote the following:
 - a. An increased knowledge of and greater interest in the science, design, development, construction, languages, management and applications of modern computing.
 - b. Greater interest in computing and its applications.
 - c. A means of communication between persons having an interest in computing.
2. The Chapter will serve students at The University of Arizona and other interested persons in the Tucson community.
3. The Chapter is chartered by the ACM.
4. No Member or Officer shall benefit financially from the activities noted above.

Article III. Membership

The provisions of this section must conform to the membership provisions specified in ACM's Bylaws (Bylaw 6, Section 5; ACM Constitution Article 3).

1. Membership in the Student Chapter shall be open to all ACM members and nonmembers. [If you do not want non-ACM members to vote, you can create an Affiliate membership category.]

Article IV. Officers

1. The officers of this Chapter shall be: President, Vice President, and Treasurer. These officers constitute the Council. A minimum of three officers are needed to establish a Chapter. Other offices may also be established.
2. All officers of the Chapter must be members of ACM.
3. The officers shall be elected by a plurality of the votes cast at the annual election meeting. They shall take office on the first day of the Fall semester according to the current academic calendar and serve for one year.
4. The election for officers shall be held no later than the last day of April of the Spring semester according to the current academic calendar.
5. No member may serve in the office of President or Vice President for more than two consecutive years.
6. In the event of an officer leaving their position due to unavoidable circumstances during a semester, the council of officers will appoint an interim officer to fill that position until such time as an official election can be held at the end of that semester. In the event of an officer graduating at the end of the Fall semester, their position for the Spring semester will be filled by an official election at the end of that Fall semester. However, if the position being vacated is the President position, then the Vice-President will assume the position of President and the position of Vice-President will be filled by means stated previously.

Article V. Duties of Officers

1. The President is the principal officer and is responsible for leading the Chapter and managing its activities in accordance with the policies and procedures of the ACM and these bylaws. The President shall preside at all meetings of the chapter and of its Executive Council. The Executive Council shall consist of the Chapter officers, the Student Chapter Sponsor, and chairs of the Chapter's standing committees. The Vice President shall preside at meetings in

the absence of the President, assist the President in the management of the Chapter, and perform other duties that may be assigned by the President.

2. The Treasurer shall collect dues, pay all bills, and maintain the Chapter's financial records. Duties of the Treasurer also shall include:
 - a. Preparation of the Chapter's Annual Financial Report for presentation to the Chapter at the Annual Election meeting.
 - b. Completion and submission of the Annual Financial Report to ACM Headquarters.
 - c. Performance of other duties as assigned by the President.

Article VI. Chapter Sponsor

1. The Student Chapter Sponsor shall be a voting member of ACM and either a member of the faculty or full-time staff of The University of Arizona.
2. The Student Chapter Sponsor shall be selected by the Executive Council immediately following the Election Meeting. The selection shall be confirmed by the school.
3. The Student Chapter Sponsor shall be generally responsible for the activities of the Chapter. Specifically, the Sponsor:
 - a. helps provide continuity from year to year as student leadership and personnel change;
 - b. promotes good student-faculty relationships;
 - c. helps maintain university standards in all activities of the Chapter;
 - d. exercises financial supervision, if necessary, by:
 - i. promoting prompt payment of bills and collection of dues, and
 - ii. overseeing the settlement of all accounts in the event of dissolution of the Chapter; and
 - e. represents the Chapter interests to the faculty and administration.

Article VII. Executive Council

1. The Executive Council shall consist of the Chapter officers, the Student Chapter Sponsor, and chairs of the Chapter's standing committees.
2. The Term of the members of the Executive Council shall be coincident with the terms of the officers. They shall take office on the first day of the fall semester according to the current academic calendar and serve for one year.

Article VIII. Temporary Committees

With the advice of the Chapter's Executive Council, the President may appoint such temporary committees as appropriate.

1. A Nominating Committee, consisting of at least three voting members of the Chapter, at least two of whom shall not be members of the Executive Council, shall be appointed by the Chapter President at least two months prior to the Election Meeting. (Some Chapters assign this function to the Past President, if available, as the person with no other required duties who knows what all the jobs require. The Committee can also be responsible for identifying people who may serve on the various committees.)
2. The Coding Competition Committee shall plan and organize any ACM related coding competitions which will take place at the University of Arizona.

Article IX. Meetings

1. Meetings shall be held as planned by the Council. The Chapter shall hold meetings only in places that are open and accessible to all members of the Association.*
2. The Annual Election meeting should be held at the last meeting of the semester. At this meeting, the Treasurer shall present the required reports. Also, the election of officers shall be held. Written notices of all meetings shall be distributed to all members at least one week prior to any meeting.

Article X. Disbursements and Dues

1. Disbursements from the Treasury for Chapter expenditures shall be made by the Treasurer with authorization of the Executive Council.
2. Dues shall be fixed annually by the Executive Council.
3. A specific member or members designated by this organization shall be responsible for payment in full of all debts accumulated by the organization not covered by funds on deposit.

Article XI. Amendment and Voting Procedures

1. All proposed changes to these Chapter Bylaws shall be approved by the Presidents of the Membership Activities Board and the ACM Constitution and Bylaws Committee before being presented to the Chapter membership for a vote.*
2. No official business of the Chapter shall be conducted unless a quorum is present. A quorum of the Chapter shall be defined as 33 percent of the voting membership of the Chapter or at least 10 members, whichever is greater.
3. A simple majority of the voting members present shall be required to carry a motion.
4. Officers will be elected by a plurality of votes cast.

Article XII. Dissolution of the Chapter

1. Dissolution of this Chapter by consent of the members shall consist of unanimous agreement of all its officers together with a majority vote at a meeting which has been publicized in advance to all members of the Chapter for the purpose of taking this vote.
2. Should this Chapter be dissolved, its assets and liabilities shall be transferred to ACM and shall be supervised by the Membership Activities Board.

Article XIII. Legal

1. *This organization shall not discriminate on the basis of race, color, religion, sex, national origin, age, disability, veteran status, sexual orientation, or gender identity in any of its policies, procedures, and practices. This policy will include, but is not limited to recruiting, membership, organization activities, or opportunity to hold office.*
2. *This organization will not conspire to engage in hazing, participate in hazing, or commit any act that causes or is likely to cause bodily danger, physical harm or personal degradation, or disgrace resulting in physical or mental harm to any fellow student or person attending the institution.*
3. *This organization shall comply with all University and campus policies and regulations, in addition to all local, state, and federal laws.*

Adopted: 9/13/13